

## **Accessibility of Online and Web-Based Instructional Materials**

It is the intent of Los Angeles Trade Technical College to comply with the provisions of Section 508 of the Federal Rehabilitation Act (1998), the Chancellor's Office Distance Education: Access Guidelines for Students with Disabilities (1999), and the Chancellor's Office Distance Education Guidelines (2008) to ensure the accessibility of instructional materials to students with disabilities.

Whenever possible and financially feasible, the college will support the design and delivery of online classes and Web-based materials that afford students with disabilities access to online resources without the need for outside assistance. The college's goal is to assure that online classes and Web-based materials afford a qualified individual with a disability an opportunity to participate that is as effective as that provided to others.

Online courses, resources, or materials created or substantially modified "in-house" or purchased or contracted from a third-party provider must be accessible to students with disabilities, unless doing so would fundamentally alter the nature of the instructional activity or result in an undue financial or administrative burden on the District.

Whenever possible, communications with persons with disabilities will be as effective as communications with students without disabilities in terms of timeliness of delivery, accuracy of translation, and appropriateness to the message and the individual.